	<b>QUALITY OF LIFE PORTFOLIO</b>  <b>27 AUGUST 2021</b>
	<b>Key Decision</b> <b>NO</b>  <b>Cabinet Portfolio Holder</b> <b>Councillor Jim Grieve</b>
<b>Corporate Aims Place</b>	<b>Date of Decision/ Referral to O&amp;S</b> <b>27 August 2021</b>  <b>Deadline for call-in 5.00pm</b> <b>2 September 2021</b> <b>Implementation Date (if no call-in)</b> <b>3 September 2021</b>

**REPORT OF DIRECTOR (RB) – 21/153**

**WARD AFFECTED: Weapness and Ramshill, Castle**

**SUBJECT: SCARBOROUGH CHRISTMAS LIGHTS**

**RECOMMENDATION (S):**

That the Portfolio Holder for Quality of Life approves the entering into a contract with Blachere Illuminations UK for the three year hire of Christmas Lighting Scarborough Town for the sum of £89,000.

**REASON FOR RECOMMENDATION(S):**

To continue to provide a Christmas lighting scheme for Scarborough Town Centre and Ramshill Road.

**HIGHLIGHTED RISKS:**

Delay in approving the scheme will result in no Christmas lights in the town centre and on Ramshill Road as previously provided.

**1. INTRODUCTION**

1.1 The current contract for the provision of Christmas lights came to an end in 2020.

- 1.2 Tenders have recently been sought for the hire of Christmas Lights for a three year period and Blachere Illuminations have been chosen as the preferred supplier due to the scheme, price and experience in providing festive lighting.

## **2. CORPORATE AIMS**

- 2.1 The project will support the following corporate plan objectives

Better Places – By providing an attractive environment over the Christmas period

Vibrant Town Centre – Ensuring that the town centre remains attractive during the festive period

Vibrant Culture and Heritage Officer – Ensuring that the town is attractive to visitors during their stay over the festive period

## **3. BACKGROUND AND ISSUES**

- 3.1 The existing Christmas lighting scheme for the Town Centre and Ramshill Road came to an end in 2019 following a three year contract. A one year contract was subsequently awarded in 2020 due to COVID restrictions and the Council's decision to suspend longer term contracts.
- 3.2 In order to ensure a Christmas lighting scheme is provided for future years, a tender exercise has been carried out for the hire of Christmas lighting for a three year period.
- 3.3 Following evaluation of the tenders, Blachere Illuminations have been chosen as the preferred supplier of the scheme see Appendix A.
- 3.4 Blachere Illuminations have been developing, designing and manufacturing Christmas lights since 1973 and have previously very successfully supplied Scarborough Borough Council with Christmas Lighting.
- 3.5 The lighting proposal will ensure that residents and visitors to Scarborough have an enjoyable Christmas experience when shopping and enjoying hospitality in the Town Centre and on Ramshill Road.

## **4. ASSESSMENT**

- 4.1 Blachere Illuminations are a well-established festive lighting company and the proposed scheme will enhance the aesthetics of the town during the Christmas period.

## **5. IMPLICATIONS**

### **Policy**

There are no policy implications arising from this report.

## **Legal**

There are no legal implications

## **Financial**

There are no financial implications as the funding is within the Council's base budget.

## **Equalities and Diversity**

There are no equalities and diversity implications arising from this report.

## **Planning**

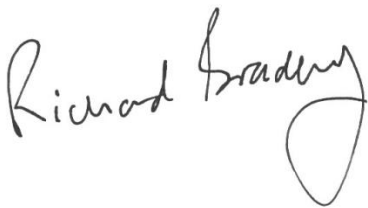
There are no planning implications

## **Health and Safety**

The consultant has provided the necessary H&S documents as part of the tender exercise

## **Others**

I have considered whether any Staffing Implications, Crime and Disorder Implications and Environmental implications arise from this report and am satisfied that there is no identified implication that will arise from this decision

A handwritten signature in black ink that reads "Richard Bradley". The signature is written in a cursive style with a large, looped flourish at the end.

**Richard Bradley**  
**Director**

**Author: Janet Deacon, Head of Tourism and Culture**

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Background Papers:

None.

**IF YOU HAVE ANY QUERIES ABOUT THIS REPORT OR WISH TO INSPECT ANY OF THE BACKGROUND PAPERS, PLEASE CONTACT THE AUTHOR**

## Risk Matrix

<b>Risk Ref</b>	<b>Date</b>	<b>Risk</b>	<b>Consequences</b>	<b>Mitigation</b>	<b>Current Risk Score</b>	<b>Target Score</b>	<b>Service Unit Manager/ Responsible Officer</b>	<b>Action Plan</b>
1	19/8/2021	<ul style="list-style-type: none"><li>Inability to provide Christmas lighting</li></ul>	<ul style="list-style-type: none"><li>Failure to meet corporate aims and objectives.</li><li>Poor reputation of destination</li></ul>	<ul style="list-style-type: none"><li>Award contract for Christmas lighting in time for installation</li></ul>	B3	B1	Janet Deacon	<ul style="list-style-type: none"><li>Procure Christmas lighting by end August</li></ul>

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**Glossary of Terms**

Risk	An event which may prevent the Council achieving its objectives
Consequences	the outcome if the risk materialised
Mitigation	The processes and procedures that are in place to reduce the risk
Current Risk Score	The likelihood and impact score with the current mitigation measures in place
Target Risk Score	the likelihood and impact score that the Council is aiming to achieve
Service Unit Manager	The Service Unit or Officer responsible for managing the risk
Action Plan	The proposed actions to be implemented in order to reduce the risk to the target score

**Risk Scoring**

Impact	5					
	4					
	3					
	2					
	1					
		A	B	C	D	E
	Likelihood					

Likelihood:

- A = Very Low
- B = Not Likely
- C = Likely
- D = Very Likely
- E = Almost Certain

Impact

- 1 = Low
- 2 = Minor
- 3 = Medium
- 4 = Major
- 5 = Disaster